



MANCHESTER KORFBALL CLUB

RULES AND CONSTITUTION

1 TITLE

- 1.1** The Club, was formed in September 1998 as "Stockport Korfball Club" and from 11th April 2002, will be called "Manchester Korfball Club" (hereafter referred to as MKC) and will be affiliated to the "England Korfball Association" (referred to as EKA).

2 THE OBJECT AND PURPOSE OF THE CLUB

- 2.1** The object and purpose of the Club will be to organise and develop the game of Korfball within Greater Manchester (which may include the provision of facilities) in accordance with these Rules and Constitution and the Statutes of the EKA and, for these purposes, authorise such expenditure and enter into such legal agreements as is necessary.

3 ELIGIBILITY OF MEMBERSHIP

- 3.1** Any person who is interested in playing korfball in Greater Manchester is eligible to apply to become a member of the club.
- 3.2** MKC shall have the power to undertake obligations on behalf of its own members.
- 3.3** MKC accepts on behalf of its own members the obligation to comply with the Articles of Club, the byelaws and rules of the game as laid down by the EKA and International Korfball Federation (hereafter referred to as IKF) and the resolutions of each of its bodies.
- 3.4** The members of the MKC undertake to conduct themselves in accordance with the provisions laid down in the Club Handbook.

4 MEMBERSHIP FEES

- 4.1** Each member shall pay a membership fee to become affiliated to Manchester Korfball Club, such fee to be paid at dates agreed at the Annual General Meeting at the rate fixed in accordance with rule 4.3.
- 4.2** The club shall on the behalf of its members pay an affiliation fee to become affiliated to the EKA.
- 4.3** The membership fees to be paid by members, shall be fixed at the Annual General Meeting or at an Extraordinary General Meeting convened for that purpose. Fees shall be per season with the season deemed to start on 1st September each year.
- 4.4** No Member shall be allowed to take part in the business of the MKC unless they have paid their affiliation fee by the due date.

5 ANNUAL GENERAL MEETING

- 5.1** The Annual General Meeting will be held not later than 31st July. Members will receive notice of the Annual General Meeting 14 days prior to the meeting. Members wishing any subject to be discussed will give notice of such business, in writing, to the Secretary 14 days prior to the Annual General Meeting.



- 5.2** The Management Committee and Members are entitled to put forward for consideration by the AGM alterations, amendments or additions to these Rules and Constitution, provided that 14 days' notice is given in writing to the Secretary.
- 5.3** The agenda for the AGM will be distributed to Members 7 days prior to the Meeting, and will include all proposed changes to the Rules and Constitution of the Club, together with subjects for discussion as submitted in the above paragraphs.
- 5.4** All nominations for Officers of the Club will be sent, in writing, to the Secretary 14 days prior to the AGM. Only Members will be permitted to make nominations. The retiring Officers of the Management Committees will be eligible for re-election.
- 5.5** Quorum for General Meetings
The quorum for a General Meeting will be 25% of Members.
- 5.6** Entitlement to attend General Meetings
Each Member will be entitled to record one vote at each ballot. No person in attendance at a General Meeting who is under the age of sixteen years may record a vote.
- 5.7** All voting at a General Meeting will be by show of hands unless at least one third of those present request a ballot. The Chairman of the meeting will use a casting vote if a vote results in a draw. Voting for Officers, however, will be by ballot when any post is contested.

At the Annual General Meeting all members will: -

- a Receive the Chairman's Report.
- b Approve the audited Statement of Accounts for the financial year just ended.
- c Receive sub-committee reports.
- d Vote on any proposed amendments to the Rules and Constitution.
- e Elect the Management Committee.
- f Elect the Honorary Auditors.
- g Discuss any other business on the agenda.

6 THE MANAGEMENT COMMITTEE

- 6.1** The day-to-day running of the MKC may be entrusted to a Management Committee that shall comprise of the Chairman, General Secretary, Finance Officer, Coaches Representative and elected Committee Members. The Management Committee shall meet as and when required. All must be present in order to form a quorum for the Management Committee.

7 MEETINGS

- 7.1** Any member of the Management Committee who fails to attend two consecutive Committee meetings without offering satisfactory reasons will be deemed to have resigned their appointment. The Management Committee shall have the power to fill a vacancy.

8 SUB-COMMITTEES

- 8.1** The Management Committee shall have the power to set up sub-committees for specific purposes and may delegate powers to such committees. Each sub-committee shall provide a report on its activities for the Management Committee as and when requested.

9 FINANCE AND ANNUAL AUDIT



- 9.1** The financial year of the Club will end on 5th April.
- 9.2** The accounts of the Club will be kept by the Finance Officer who will be responsible to the Management Committee for all money received and paid on the Club's behalf.
- 9.3** The Accounts of the Club will be audited annually and a printed Statement of Accounts, detailing income and expenditure, will be sent to each Member with the agenda of the Annual General Meeting.
- 9.4** The Management Committee shall present to the Annual General Meeting, or an Extraordinary General Meeting called for that purpose, an outline budget for the use of the income from the Membership Fees mentioned in rules 4.1 to 4.3. The General Meeting concerned shall approve this outline budget.

10 TRUSTEES OF THE CLUB

- 10.1** The Chairman, Finance Officer and Secretary of MKC are appointed, for all intents and purposes, Trustees and legal owners of all trophies, property and funds of the MKC, and will deal with the same according to instructions from the Management Committee.

11 ALTERATIONS TO THE RULES AND CONSTITUTION

- 11.1** Alterations to these Rules can only be made at an AGM or an Extraordinary General Meeting convened for that purpose.
- 11.2** A proposed alteration will only be carried when supported by two-thirds of the persons present and eligible to vote.
- 11.3** No proposed alteration will be considered at the AGM or at an Extraordinary General Meeting unless it has been lodged with the General Secretary, in writing, within the prescribed time limits (see rule 5).
- 11.4** Any such alteration, addition or amendment approved at an Annual or Extraordinary General Meeting will come into effect immediately.

12 EXTRAORDINARY GENERAL MEETING

- 12.1** The Secretary will convene an Extraordinary General Meeting within 28 days of a request by any of the following: the Management Committees; the Hon Auditors; or upon receipt of a written request from at least 25% of Members stating the business they wish discussed.

13 ENGLAND KORFBALL CLUB COMPETITIONS

- 13.1** The club will participate at a standard of competition suitable for the ability of club members. The Management Committee will ensure that the club meets all the necessary requirements as dictated by the EKA.

14 COLOURS

- 14.1** The colours of the MKC will be orange and black.

15 CONDUCT AND MISCONDUCT

- 15.1 General Behaviour



A member shall at all times act in the best interests of the club, and shall not act in any manner that is improper or brings the club into disrepute.

A member shall not use violent, threatening, abusive, indecent, or insulting words or behaviour.

15.2 Discrimination

A member shall not carry out any act that is discriminatory by reason of ethnic origin, colour, race, nationality, religion, sex, sexual orientation or disability.

15.3 Compliance with Decisions, including Suspensions

Each member shall comply with a decision made pursuant to the Rules and Regulations of The Club, including but not limited to a decision of a Disciplinary Commission or Appeal Board.

The Club shall do all things necessary to ensure that a Player associated with it complies with a penalty or order imposed by a Disciplinary Commission or Appeal Board.

15.4 Reporting Misconduct

A member shall immediately report to The Club any incident, facts or matters that may constitute misconduct.

A report to The Club of any incidents, facts or matters shall not be made for vexatious or frivolous reasons.

15.5 Suspension Pending Misconduct Hearing

15.5.1 The Club shall have the power to order that a Club Official or Player associated with a Club shall be suspended from all or any specific korfball activity for such period and on such terms and conditions as The Club considers fit (an "Interim Suspension Order") where The Club Official or Player has been charged by The Club in relation to an alleged act of misconduct, or with a criminal offence, in connection with disciplinary action pursuant to relevant regulations.

15.5.2 The period of an Interim Suspension Order shall not be capable of lasting beyond the date upon which any charge of misconduct or criminal offence or other disciplinary proceedings referred to in above is decided or brought to an end.

15.5.3 Notification of an Interim Suspension Order shall be given as soon as reasonably practicable to the individual concerned and/or the Club with which the individual is associated.

15.6 Attendance at and Participation in Matches

15.6.1 An individual (including a spectator) may take part in or attend a Match only on condition that such individual observes the Rules, and each Affiliated Club and Club is required to observe and enforce such Rules.

16 DISCIPLINARY POWERS

16.1 The Management Committee may act against a Member in respect of any misconduct.

16.2 Misconduct is a breach of any of the following:

16.2.1 the Playing Rules of Korfball;

16.2.2 the Statutes and Regulations of the IKF;

16.2.3 the rules or regulations of a MKC

17 APPEALS, COMPLAINTS AND CLAIMS

17.1 No appeal may be made to an Appeal Board under these Rules and Regulations

17.1.1 from a decision of a Disciplinary Commission of The Club, or a penalty imposed by such a Commission, for a breach of the Playing Rules of Korfball (i.e. yellow/red cards or equivalent); or



17.1.2 where an appeal has been heard by an Affiliated Club in respect of decisions arising out of competitions of Affiliated Clubs where the rules and regulations provide that such decisions are final.

17.2 Only the person or body who is the subject of the original decision being appealed against may make an appeal.

18 REGISTRATIONS

18.1 The Club shall keep a register of all players. By making a request, through a club, to become a registered player, a player shall be deemed to have given consent to being included on this register and that if he/she is over the age of 16 then he/she may be subject to Doping Control testing in accordance with the provisions of the EKA Doping Control Regulations. All clubs must notify their players of this requirement before applying to register them. It is a requirement under the Doping Control Regulations that once a person, through his/her club, has been notified that their registration has been accepted, they must keep the Club (or anyone whom it directs) informed of their up-to-date address and contact telephone number(s).

18.2 Unless individual competition rules prescribe otherwise, all players must be registered with the MKC's Registrations Coordinator prior to playing in any league or competition match.

18.3 The season's registration shall last from 1st September until the following 31st May. No player may transfer to another club, or apply to register for another club for the following season, unless he/she has discharged their financial responsibilities to the club.

18.4 Registrations shall be made on forms provided by MKC.

19 DISSOLUTION

19.1 A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership. In the event of dissolution, the members of the committee holding office will remain responsible for the orderly winding up of the affairs of the organisation. Any assets of the club that remain after the satisfaction of proper debts and liabilities will become the property of England Korfball or another club with similar objectives to the club.

20 CONTINGENCIES

20.1 The Management Committee will have the right to provide for any contingency that may arise.

Chairperson

Signed Sarah Friday

Print Name Sarah Friday

Date 30/07/20

Secretary

Signed Laura Bonney

Print Name Laura Bonney

Date 30/07/20

Finance Officer

Signed Olivia Sloss

Print Name Olivia Sloss

Date 30/07/20



Please note: Due to covid, the 2020 AGM was held online so hand signed copies will be attained during 2021 and no later then the AGM 2021