## GUIDELINES FOR DEALING WITH AN INCIDENT/ACCIDENT

## MANCHESTER KORFBALL CLUB

- Stay calm but act swiftly and observe the situation. Is there danger of further injuries?
- Listen to what the injured person is saying.
- Alert the first aider who should take appropriate action for minor injuries.
- In the event of an injury requiring specialist treatment, call the emergency services.
- Deal with the rest of the group and ensure that they are adequately supervised.
- Do not move someone with major injuries. Wait for the emergency medics.
- Contact the injured person's parent/guardian.
- Complete an incident/accident report form.
- First Aid kits are available from facility staff and at the facility reception.
- Should access to a telephone be needed then this is available at the leisure centre reception or through a coach's mobile.

## **Local Hospital Details:**

Wythenshawe Hospital

Southmoor Road

Wythenshawe

Greater Manchester

M23 9LT